Junior School – Physical Education Teacher

Role Description

Kingswood College is an innovative, co-educational Kindergarten to Year 12 College affiliated with the Uniting Church, which has been educating young men and women for 123 years. We seek to nurture and challenge each student to achieve his or her personal best. We work in partnership with families to educate the mind, body, heart and spirit in a community setting so that students can know themselves, be themselves, and live purposeful lives.

Kingswood College is also a candidate school for the Primary Years Program. This school is pursuing authorisation as an IB World School. These are schools that share a common philosophy—a commitment to high quality, challenging, international education that Kingswood College Melbourne Australia believes is important for our students.

The Physical Education program within our school exposes the students to physical fitness techniques, sports playing, skill acquisition, fine and gross motor co-ordination and other forms of related activities that guide them towards living a healthy and active lifestyle. This program enables the students to create, express and learn within a safe and positive environment.

The Physical Education program assists in the development of personal and interpersonal skills within their social, physical and emotional realms. It enhances communication skills, verbal and non-verbal; problem solving, brainstorming and planning; sequential and quick thinking, improvisation and performance. The students are to develop trust, self-belief and confidence.

Interpersonal Skills and Relationship Building

- Build relationships internally and externally – with the Blackburn Districts Primary School Sports Association (BPSSA), staff, students, Kingswood College community
- Liaise with external professionals and organisations as required by the Head of Junior School – being alert and responsive to all enquiries
- A proactive approach coupled with energy, motivation and enthusiasm
- Welcoming approach to those who come to the College, or communicate via telephone or other means
- Appropriate discretion when dealing with sensitive or confidential information

Organisation

- To promote and develop the physical education, sport and recreational activities in the whole Junior School
- Engender a wide spirit of enthusiasm towards health, physical education, sport and recreational games within the school community
- Foster a culture of excellence, participation and collaboration with an attitude of healthy competition amongst the students when participating in physical activities
- Encourage outstanding sport students to lead and excel in their respective areas of expertise
- Develop a spirit of teamanship and good sportsmanship through appropriate management of health, physical education, sport and recreational activities
To be a public spokesperson for all physical education and sports events within the Junior School

Process and Project Management

- Encourage physical and personal development that caters for the individuals that is level appropriate
- To develop and implement the Physical Education Program throughout the Junior School
- To teach some Middle school Physical Education or Sport classes as required
- To develop and implement the Perceptual Motor Program for students in the Early Learning Centre through to Year 2
- To co-ordinate and direct both the inter-school and intra-school sports program from Year 3 to Year 6
- To prepare and encourage performance opportunities for students at major calendar events
- To identify and facilitate special focus Physical Education, Sport or Recreational experiences (incursions and excursions) for the Junior School community
- To organise and coordinate the annual Junior School Athletics, Swimming and Cross Country carnivals
- To maintain, organise and purchase equipment required in the successful running of the Sport and Physical Education program.
- To liaise with the Blackburn Districts Primary School Sports Association regarding the regular sporting events in which Kingswood College participates
- To attend the BDPSSA meetings (approx. one per month)
- To assist with the development of Health Education with specific classes as allocated by Head of Junior School
- To assist with the specific special events within the Junior School as specified by Head of Junior School and Junior School leadership team.
- To liaise with student leaders in Middle and Senior School as coaches in preparation for sporting events
- To co-ordinate umpires and referees at major sporting events hosted by Kingswood College
- Preparation of reports, proposals, presentations
- Follow up on action items, liaising with relevant staff, and ensuring timely completion of tasks
- Excellent organisational and time management skills
- Ability to set priorities, and manage multiple tasks
- Ability to complete tasks and projects in an accurate and timely manner

Relationship Management

- Identifying changes which would improve the smooth running of the Junior School Physical Education and Sport program; working with relevant staff to achieve this
- Ability to deal with difficult situations, unexpected events, and support those involved
- Maintain confidentiality
- Supports the development and implementation of new ideas and processes